

# Quotation Request //

## US Government Printing Office

Agency Publishing Services  
732 North Capitol Street, NW  
Washington DC 20401-0001

**JACKET:351-139**

### Quotations are Due By:

(Eastern Time)10:00 AM on 01/05/2009

Submit Fax Quotes to:00000000

**Contractors must provide mandatory taxpayer information before GPO makes payment.**

Please see special notice on <http://contractorconnect.gpo.gov/>.

---

**TITLE:** OUTPATIENT MEDICAL RECORD (OMR) (ORANGE)

**QUANTITY:** 51000 Three-leaf, cloth-reinforced, expansion type file folders, equipped with four permanently affixed metal fasteners.

~~~SUBMIT FAX QUOTES TO: 202-512-1612 OR EMAIL TO: [www.contractorconnect.gpo.gov](http://www.contractorconnect.gpo.gov).~~~

~~~QUOTATIONS RECEIVED AFTER 10AM WILL NOT BE CONSIDERED~~~

**TRIM SIZE:** Front cover leaf -- 11-3/4 x 9-1/2".

Inner leaf -- 11-3/4 x 8-3/4".

Back cover leaf -- 11-3/4 x 9-1/2".

Expansion -- 1-1/2" total; 3/4" on each side of inner leaf.

**FORM NO:** DA FORM 8005, AUG 2005

**PAGES:** 6-pages.

### **SCHEDULE:**

Furnished Material will be available for pickup by 01/05/2009

Deliver complete (to arrive at destination) by 01/23/2009

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

### **DESCRIPTION:**

Folders are circle folioed 1 through 6. Circle folioed pages 2 and 3 are blank.

Pages 1 and 6 print with black type and rules, plus a solid in a match of Pantone's 150 Orange out side borders (bleeds on all sides) that type and rule overprints. Pages 4 and 5 print type and rules in black ink. Pages 2 and 3 are blank. Approximate Pantone ink coverage: approx. 40%.

Numbers "0" thru "9" and letters "R" and "S" printing on the right edge of pages 1 and 6 must align with each other.

**CONSTRUCTION:** File folder with one inner leaf, bound on the outside with a book cloth strip approximately 2-1/2" wide on the 11-3/4" dimension to allow for a total expansion of 1-1/2"; 3/4" on each side of the inner leaf. This strip must wrap around the ends - not cut flush. Inner leaf to have a 1-3/4" strip on each side of the 11-1/4" dimension, these strips to be the same materials as outside strip and are to be cut flush. Score and fold cloth strips at 3/8" intervals (for expansion feature) plus approximately 1/2" overlap on all leaves of the folder.

**Fasteners:** Each leaf to be equipped with a permanently affixed, prong type, one piece, rust resistant metal fastener, similar to Permclip or other fastener of similar design and equal quality and durability which meet

the following requirements.

a. Quality of metal: Fastener to be made of corrosion resistant, plated, bright finish metal or baked enamel finished metal 0.013" plus/minus 0.001" thickness, Rockwell Hardness F-79 to F-89 and to be of such ductility that it will withstand a minimum of 20 ninety-degree flexing cycles without fracture.

Bend Test: With the fasteners in the normal flat position, bend the prongs to a vertical position, insert one sheet of punched paper on the prongs and bend the prongs back to the flat position. Continue this cycle of bends a minimum of 20 times, taking not less than 1 minute to complete the 20 cycles.

b. Prongs: Width: 7/32". Length: 1-7/16" to 1-5/8". Spaced 2-3/4" center to center.

c. The fasteners shall be produced with properly maintained dies to insure that the finished product is free from burrs, sharp edges, cracks, flaws, and malformations which may cause injury to personnel or damage to the filed papers. The fasteners shall be free from oil or grease.

d. Permclip type, or equal, fasteners to be securely affixed with a permanent type, nonwoven fabric material consisting of 20% polyester, 30% nylon, and 50% cellulose, laminated to the folder with an adhesive which will permanently bond the fastener, remain flexible for the life of the folder and not permit fungus or algae growth. Prongs to be one continuous piece. Folder leaf is not die-cut or embossed.

e. Fasteners to be positioned (prongs inside) as follows:

(1) One at the right edge of page 2, center of fastener 5/8" from right edge and 4-1/2" from the fold.

(2) One at the left edge of page 3, center of fasteners 5/8" from left edge and 4-1/2" from the fold.

(3) One at the left edge of page 4, center of fasteners 5/8" from left edge and 4-1/2" from the fold.

(4) One at the left edge of page 5, center of fasteners 5/8" from left edge and 4-1/2" from the fold.

Round Corners: Round two outside corners of pages 1 and 6.

The folders must be uniformly trimmed, scored, die-cut and folded to the size indicated, with metal fasteners attached securely, smoothly and straight in the proper position.

**MATERIAL FURNISHED:** Contractor to pickup at GPO. .

One 700MB disk created on an IBM or compatible computer with Windows XP using Adobe Acrobat software programs. Files are supplied in PDF format.

Two folders from a prior printing for use as a guide/visual.

Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator. Contractor must notify the Government as soon as necessary in order to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned Quality Level.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order White High-Finish Folder Stock, basis weight: 250 lbs per 500 sheets, 24 x 36", equal to JCP Code P20.

**Cloth Strips:** Tan or light brown pyroxylin (or other non-migratory resin) impregnated book cloth that conforms to the American National Standard for Fabrics for Book Covers, designated ANSI L29.1 - 1977 Group C or polyolefin book plastic.

**COLOR OF INK:**

Black and a match of Pantone's 150 Orange.

**MARGINS:**

Inadequate gripper margins on pages 1 and 6, bleeds on all sides. Balance - Adequate gripper.

**PROOFS:**

None Required.

**PACKING:**

Shrink-film wrap in units of 10. Pack 100 copies per shipping container. Stock Number "152192" must appear on all carton labels. Pallets are required.

**DISTRIBUTION:**

Deliver 51,000 copies (Includes 200 Departmental random [Blue Label] copies\*) to: Transportation Officer, U.S. Army Publishing Agency, Distribution Operations Facility, 1655 Woodson Road, St. Louis, MO 63114-6128. Receiving Dock closes at 2:00 p.m. local time.

\*A copy of the Government-furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher.

Deliver 5 sample copies, and all furnished materials (DISKETTE) to: U.S. Army Publishing Agency, 2461 Eisenhower Ave., Hoffman 1, Rm. 1020, Attn: Bill Creech (703-428-0529), Alexandria, VA. 22331-0302.

Contractor to provide one (1) sample copy to: U.S. GOVERNMENT PRINTING OFFICE, CUSTOMER SERVICES, AGENCY PUBLISHING SERVICES, AST 2, ATTN: Cheryl D. Hall, 27 G STREET NW., STOP: CSAPS C838, WASHINGTON, DC 20401.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non destructive Tests    General Inspection Level I.
- (b) Destructive Tests        Special Inspection Level S 2.

**Specified Standards:** The specified standards for the attributes requiring them shall be:

| Attribute                       | Specified Standard          |
|---------------------------------|-----------------------------|
| P-7.Type Quality and Uniformity | Furnished Electronic Media. |

"DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/printforms/pdf/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions."