

Quotation Request //

US Government Printing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:351-295

Quotations are Due By:

(Eastern Time)10:00 AM on 01/05/2009

Submit Fax Quotes to:00000000

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

TITLE: Letterhead - NAGB

QUANTITY: 5000 forms

TRIM SIZE: 8-1/2 x 11"

PAGES: Face only

SCHEDULE:

Furnished Material will be available for pickup by 01/05/2009

Deliver complete (to arrive at destination) by 01/12/2009

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

Form prints type/line matter and department logo, 1-1/2" diameter, in PMS 2748 (blue) and 1245 (gold) ink. Prints less than 10% ink coverage.

NOTE: The GPO imprint line must not appear on the finished product.

MATERIAL FURNISHED: One CD-ROM generated on iMac system 10.4.11, using Illustrator CS3.

Files are furnished in Native Format with all fonts included on the disk. One sample copy to be used as a general guide.

Prior to image processing, the contractor is responsible for checking files contained on the furnished media to ensure that such features such as bleeds, register marks and correct file output selection have been provided for so as to correctly generate output for publishing. The contractor must supply necessary trapping. The contractor must generate output on a high resolution image processor.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* G40, White, 25 Pct Bond, Basis Size 17 X 22" Basis Weight 24lbs

COLOR OF INK:

PMS 2748 (blue) & 1245 (gold)

PRINT PAGE: One Side Only

MARGINS: Follow Copy Sample. Adequate Gripper.

PROOFS:

One set of film-based composite bluelines. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

One set of SWOP certified digital off-press proof. At contractor's option, a film-based composite laminated color proof may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product.

For list of certified systems go to: www.swop.org/certmfg.html

Proofs are to be delivered to: Department of Education, 400 Maryland Avenue, SW, Room 5C108, LBJ, Att: Cecilia Lewis or John Woods (202)401-3606/4456, Washington, DC 20202.

Proofs will be withheld not more than 1 workday from receipt by the Agency until contractor is notified for pickup.

Contractor must call GPO's Contract Compliance Section at (202)512-0520, immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

PACKING:

Shrink film wrap in units of 250 with chipboard backing. Pack suitable per shipping containers.

DISTRIBUTION:

Deliver 5,000 copies to: Department of Education, NAGB, 800 N. Capitol St., NW, Suite 825, Attn: Dora Drumgold (202) 357-6938, Washington, DC 20002. **INSIDE DELIVERY REQUIRED**

Deliver 10 sample copies to: Department of Education, 400 Maryland Ave., SW, Room 5C108, LBJ, Attn: John Woods (202)401-3606, Washington DC 20202-4863. **INSIDE DELIVERY REQUIRED**

Deliver furnished material to: Department of Education, 400 Maryland Ave., SW, Room 5C108, LBJ, Attn: John Woods (202)401-3606, Washington DC 20202-4863. **INSIDE DELIVERY REQUIRED**

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes: Level 3
- (b) Finishing Attributes: Level 3

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non destructive Tests: General Inspection Level I.
- (b) Destructive Tests: Special Inspection Level S 2.

Specified Standards: The specified standards for the attributes requiring them shall be:

ATTRIBUTE	Specified Standard
P-7. Type Quality and Uniformity	Furnished electronic media/OK'D Proofs
P-9. Solid and Screen Tint Color Match	Pantone Matching System/OK'd Proofs

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced

with the June 2008 clause found at <http://www.gpo.gov/printforms/pdf/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.