

# Quotation Request //

## US Government Printing Office

Atlanta Regional Printing Procurement Office  
1888 Emery St., Suite 110  
Atlanta GA 30318-2566

**JACKET:523-993**

**Quotations are Due By:**

**(Eastern Time)11:00 AM on 01/05/2009**

**Submit Fax Quotes to:(404) 605-9185**

**Contractors must provide mandatory taxpayer information before GPO makes payment.**

**Please see special notice on <http://contractorconnect.gpo.gov/>.**

**TITLE:** ANALYZING THE FEASIBILITY OF UTILIZING ...PERKINS: GTRSRS111

**QUANTITY:** 1100 Self-covered, saddle stitched booklets with mail back/bookmark cards + 13 QARC's.

**TRIM SIZE:** 8.5 x 11" for Booklet.

6-5/8 x 6-3/4" for Mail back/Bookmark card.

**PAGES:** 12 Self-cover for Booklet.

Face & Back for Card.

### **SCHEDULE:**

Furnished Material will be available for pickup by 01/06/2009

Deliver complete (to arrive at destination) by 01/23/2009

F.O.B. destination

**MUST IN HAND ON 01-23-09.**

**QUALITY LEVEL:** 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

### **DESCRIPTION:**

Booklet - Prints pages 1 & 12, full coverage, via 4-color process requiring drops/traps & extreme close registraion + flood coat with clear matte finish non-yellowing varnish or aqueous coating. Pages 2 thru 11 print in black only. Pages 1 & 12 print type, rule, line art, screen, solid & photo matter. Pages 2 thru 11 print type, rule & screen matter. 1 blank page.

Mail back/Bookmark Card - Prints type, rule & HT matter in black only. Perforate vertically the 6.75" way @ 3" from left per furnished visual. Affix mail back card along the perforation on top saddle stitch of booklet with 3" dimation between pages 2/3 & mail back card portion between pages 10/11 per furnished visual, flush top.

**NOTE:** PAGES 1/12 must be run on a minimum 4-color press with one single pass. High resolution digital printing (CTP) is acceptable as long as Quality Level 2 is maintained. Inkjet printing or color copying is not acceptable.

**MATERIAL FURNISHED:** Contractor to pickup at GPO. Constructed visual/dummy. One CD.

**PLATFORM:** Unknown

**ELECTRONIC MEDIA:** 1 CD

**SOFTWARE:** Page layout furnished via one InDesign file.

- File(s) may contain some low res images.

- Contractor is not to request that electronic files provided be converted to a different format. If contractor wishes to convert files to a different file format, the final output must be of the same or higher quality.

COLOR(s) Identified as: CMYK.

FONTS: All fonts will be furnished. The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

OUT-PUT: 150 line screen for all CMYK, spot color screens & halftones, 1200+ DPI for the remainder.

**ADDITIONAL INFORMATION:**

- Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number and revision date, carried in the electronic files, must not print on the finished product.
- PRIOR TO IMAGE PROCESSING, THE CONTRACTOR SHALL PERFORM A BASIC CHECK (PREFLIGHT) OF THE FURNISHED MEDIA AND PUBLISHING FILES TO ASSURE CORRECT OUTPUT OF THE REQUIRED REPRODUCTION IMAGE. ANY ERRORS, MEDIA DAMAGE OR DATA CORRUPTION THAT MIGHT INTERFERE WITH PROPER FILE IMAGE PROCESSING MUST BE REPORTED TO YOUR CONTRACT ADMINISTRATOR.
- THE CONTRACTOR SHALL CREATE OR MODIFY NECESSARY TRAPPING, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.
- When PostScript Files are not furnished - prior to making revisions, the contractor shall copy the furnished files.
- UPON COMPLETION OF THIS ORDER, THE CONTRACTOR MUST FURNISH FINAL PRODUCTION NATIVE APPLICATION FILES (DIGITAL DELIVERABLE) AND ONE "PRESS QUALITY" PDF FILE WITH THE FURNISHED MEDIA. STORAGE MEDIA MUST BE MAC/PC COMPATIBLE. THE DIGITAL DELIVERABLES MUST BE AN EXACT REPRESENTATION OF THE FINAL PRODUCT AND SHALL BE RETURNED ON THE SAME TYPE OF STORAGE MEDIA AS WAS ORIGINALLY FURNISHED. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
BOOKLET: JCP Code\* A240, Matte Coated Offset Book, Basis Size 25 X 38", WHITE. Basis Weight 70#  
CARD: JCP Code\* K10, Index, Basis Size 25.5 X 30.5", WHITE. Basis Weight 110#

**COLOR OF INK:** Ink Must Contain a Minimum of 20% Vegetable Oil  
4-COLOR PROCESS, BLACK, CLEAR MATTE FINISH NON-YELLOWING VARNISH OR AQUEOUS COATING.

**PRINT PAGE:** Head to Head

**MARGINS:** Follow Copy Sample.

BOOKLET - Pages 1/12 bleeds all sides with 100% ink & coating coverage. Pages 2 thru 11 have adequate gripper.

CARD - Bleeds top/out/foot on one side - inadequate gripper.

**PROOFS:** (\*) See Below. proofs will be withheld not more than 2 days.

Government to receive in contractor's plant. Contractor must not print prior to receipt of an 'OK to print'.

(\*) Proofs are to be delivered to the department on/before JANUARY 13, 2008. Contractor is responsible for all costs incurred in the delivery and pickup of proofs. Contractor must return all furnished materials

with proofs. Contractor furnished proof approval letters will not be recognized for proof approval/disapproval. Only GPO generated proof letters will be recognized for proof approval/disapproval.

NOTE: Films are not required. If at the contractor's option films are used, the Government will not pay for new films due to Author's Alterations. The Government will pay for making digital corrections - not for new films. At the completion of the order, the contractor must provide the Government with storage media (same type of storage media as was originally furnished) containing corrected files in the same format as the original Government furnished material.

**REQUIRED PROOFS FOR BOOKLET ARE: ONE SET OF COLOR CONTRACT PROOF:** Digital one-piece composite color CONTRACT proof (i.e. Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 dpi created using the same Raster Image Processor (RIP) that will be used to produce the final printed product. These proofs must have all elements in proper position (indicate margins). Proofs will be used for color match on the press and must show dot structure. Sublimation, inkjet, photographic, and overlay proofs are not acceptable. The make and model number of the proofing system utilized shall be furnished with the proofs. It is understood that the proof supplied under this contract will match the final output.

**REQUIRED PROOFS FOR CARD ARE: ONE SET OF CONTRACT PROOF:** Blueline or equal digital CONTRACT proof in spot color black using the same Raster Image Processor (RIP) that will be used to produce the final printed product. Proof(s) must show the resolution, dot structure, and screen values (if screens and/or halftones are used) of the final printed product. It is understood that the resolution, dot structure, and screen values of the proof supplied under this contract will match the final printed product. In addition, these proof s shall be collated with all elements in proper position (not pasted up), imaged face and back and trimmed and folded to the finished size/format of the final product.

**BINDING:**

Saddle stitch in 2 places on 11 inch side.

Trim 3 sides.

Affix card per description and visual.

**PACKING:**

Shrink film wrap in units of 25. Pack suitable.

NOTE: All shipping cartons require a carton label. Complete a copy of the attached shipping label(s) and affix one to each shipping container according to the instruction at the top of the carton label sheet. NOTE: There will be a minimum charge of \$50.00 per order (per Jacket) for all labeling and marking corrections that are made by the Government due to the contractor's failure to label/mark all cartons per specifications and Contract Terms.

**DISTRIBUTION:**

DELIVER PROOFS TO: Louise A. Wilde (828-257-4391), U.S. Forest Service, Southern Research Station, 200 W.T. WEAVER Blvd., Asheville, NC 28804.

Return furnished material to proof address.

Deliver Booklets with affixed Card to: Stan Robinson (828-277-8250 x 134), Daniels Communications, Inc., 131 Sweeten Creek Rd., Asheville, NC 28803-----Inside delivery is required. Call Mr. Robinson 24 hours prior to delivery.

QUALITY ASSURANCE RANDOM COPIES (13): The contractor will be required to a certificate furnished by GPO certifying that the copies were selected as directed. Business Reply Mail labels will be furnished for mailing the copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the Purchase Order must be furnished along with the QARC's and Certificate of Selection. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket must be furnished with billing for reimbursement of certificate fee.

DISPUTES CLAUSE: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at [www.gpo.gov/printforms/pdf/contractdisputes.pdf](http://www.gpo.gov/printforms/pdf/contractdisputes.pdf). This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

QUALITY ASSURANCE THROUGH ATTRIBUTES:

The bidder agrees that any contract resulting from bidder's offer under these specifications shall be subject to the terms and conditions of GPO Pub. 310.1 "Quality Assurance Through Attributes - Contract Terms" in effect on the date of issuance of the invitation for bid. GPO Pub 310.1 is available without charge from: U.S. Government Printing office, Atlanta RPP0, 1888 Emery Street, NW, 2 Park Place, Suite 110, Atlanta, GA 30318-2542.

LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level 2
- (b) Finishing (item related) Attributes - Level 2

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute	Specified Standard---Alternate Standard*
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P-7. Type Quality and Uniformity-----	OK'd PROOF-----FURN. CD.
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P-8. Halftone Match (Single and Double Impression)-----	OK'd PROOF-----FURN. CD.
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P-10. Process Color Match-----	OK'd PROOF-----FURN. CD & -----FURN. VISUAL
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\*In the event that the Specified Standard is waived the Alternate Standard will serve as its replacement.