

Quotation Request //

US Government Printing Office

Atlanta Regional Printing Procurement Office
1888 Emery St., Suite 110
Atlanta GA 30318-2566

JACKET:524-021

Quotations are Due By:

(Eastern Time)11:00 AM on 01/05/2009

Submit Fax Quotes to:(404) 605-9185

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

TITLE: OCO MISSION NEWSLETTER

QUANTITY: 1 Forms + 32 QARC's

FIXED PRICE - INDEFINITE QUANTITY CONTRACT:

NOTE: #1: Award will be based on the largest delivered quantity of forms for \$1,207.00. Potential vendors must submit the fixed price of \$1,207.00 plus the quantity they will produce for the fixed price. In the event of a tie quantity, the award will be determined by the overall lowest discounted cost. Additionally, a cost must be submitted for each additional (each, 100, or 1,000) copies.

NOTE #2: This is a fixed cost contract. If Author's Alterations are made during the proofing stage, the total quantity may be reduced in accordance with the contractor's quoted additional rate to offset the cost of the Author's Alterations.

TRIM SIZE: 8-1/2 x 11"

PAGES: Face and Back

SCHEDULE:

Furnished Material will be available for pickup by 01/06/2009

Deliver complete (to arrive at destination) by 01/26/2009

F.O.B. destination

QUALITY LEVEL: 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

Form prints full color matter on face and back via 4-color process. Flood coat entire face and back with a clear, non-yellowing gloss varnish/aqueous coating.

NOTE: Forms must be run on a minimum 4-color press with one single pass. High resolution digital printing (computer to plate) is acceptable as long as Quality Level 2 is maintained. Direct imaging (toner) and inkjet printing are not acceptable.

MATERIAL FURNISHED: Contractor to pickup at GPO. See Below:

- One CD-Rom (see "ELECTRONIC MEDIA").
- One color laser to be used as visual of furnished electronic file and for process color match.

NOTE: GPO Imprint information does NOT print on this order.

ELECTRONIC MEDIA:

- PLATFORM: MAC OS 10.5.6
- STORAGE MEDIA: One CD-Rom
- SOFTWARE: One file will be provided in PDF format. NOTES: 1) File may contain some low resolution images and 2) Contractor must have the ability to edit the PDF file. Contractor is not to request that

electronic files provided be converted to a different format. If contractor wishes to convert files to a different format, the final output must be of the same or higher quality and at no additional cost to the Government.

- COLOR(s): Identified as CMYK, Pantone 185, & Pantone 286. Contractor to convert all colors to CMYK.
- FONTS: All fonts are Embedded and/or Embedded Subset.
- OUT-PUT: High resolution (150 line screen) output required.

ADDITIONAL INFORMATION:

- Identification markings such as register marks, commercial identification marks of any kind, etc., except form number and revision date, carried in the electronic files, must not print on the finished product.
- PRIOR TO IMAGE PROCESSING, THE CONTRACTOR SHALL PERFORM A BASIC CHECK (PREFLIGHT) OF THE FURNISHED MEDIA AND PUBLISHING FILES TO ASSURE CORRECT OUTPUT OF THE REQUIRED REPRODUCTION IMAGE. ANY ERRORS, MEDIA DAMAGE OR DATA CORRUPTION THAT MIGHT INTERFERE WITH PROPER FILE IMAGE PROCESSING MUST BE REPORTED TO YOUR CONTRACT ADMINISTRATOR.
- THE CONTRACTOR SHALL CREATE/ALTER ANY NECESSARY TRAPPING, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.
- When PostScript Files are not furnished - prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

UPON COMPLETION OF THIS ORDER, THE CONTRACTOR MUST FURNISH FINAL PRODUCTION NATIVE APPLICATION FILES (DIGITAL DELIVERABLE) WITH THE FURNISHED MEDIA. THE DIGITAL DELIVERABLES MUST BE AN EXACT REPRESENTATION OF THE FINAL PRODUCT AND SHALL BE RETURNED ON THE SAME TYPE OF STORAGE MEDIA AS WAS ORIGINALLY FURNISHED. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* A182, White No. 2 Coated Text, Gloss-Finish, Basis Size 25 X 38" Basis Weight 100#

COLOR OF INK: Ink Must Contain a Minimum of 20% Vegetable Oil
4-color process + clear, non-yellowing gloss varnish/aqueous coating

PRINT PAGE: Head to Head

MARGINS:

Follow disk output - adequate gripper (printed image).

PROOFS: (*) SEE BELOW

Deliver the following proofs to the department via e-mail on or before January 9, 2009. Contractor furnished proof approval letters will not be recognized for proof approval/disapproval. Only GPO generated proof letters will be recognized for proof approval/disapproval.

(*) PDF "SOFT" PROOF: One complete PRESS QUALITY PDF proof to be e-mailed to the agency at the following e-mail address: ryen.bean@ksc.nasa.gov. PDF proof must be ripped using the same Raster Image Processor (RIP) that will be used to produce the product. Proof MUST show trim marks. NOTE: CONTRACTOR MUST CALL RYEN BEAN AT 321-867-7939 TO CONFIRM RECEIPT.

Proofs will be withheld not more than 2 workday(s) upon from receipt by the Government to receipt in contractor's plant (approval via fax or e-mail). Contractor must not print prior to receipt of an "OK to print".

NOTE: Films are not required. If at the contractor's option films are used, the Government will not pay for new films due to Author's Alterations. The Government will pay for making digital corrections - not for new films. At the completion of the order, the contractor must provide the Government with storage media (same type of storage media as was originally furnished) containing corrected files in the same format as the original Government furnished material.

BINDING:

Trim 4 sides.

PACKING:

Shrink-wrap in units of 50. Pack suitable per shipping container.

NOTE: All shipping cartons require a carton label. Noncompliance with the labeling and marking specifications on this order may be cause for the Government to reject the shipment at destination and return it to the contractor at his/her expense. The Government may, at its option, relabel and/or remark in accordance with the specifications and charge all costs to the contractor. There will be a minimum charge of \$50.00 per order (per Jacket) for all labeling and marking corrections that are made by the Government due to the contractor's failure to label/mark all cartons per specifications and Contract Terms.

DISTRIBUTION:

E-mail proofs to ryen.bean@ksc.nasa.gov on or before January 9, 2009. Contractor must call Ryen Bean at 321-867-7939 to confirm receipt.

Deliver contractor's offered quantity to: NASA Transportation, Central Supply, Building M6-744, Kennedy Space Center, FL 32899, M/F: Beth Van Cleef (321-687-4813), Building M7-0355 - O&C 3153A.

Upon completion, return all furnished material (appropriately identified) to: NASA, ATTN: Ryen Bean IDI-003 (321-867-7939), Building M6-399 - Room 1340, Kennedy Space Center, FL 32899.

QUALITY ASSURANCE RANDOM COPIES (32): The contractor will be required to a certificate furnished by GPO certifying that the copies were selected as directed. Business Reply Mail labels will be furnished for mailing the copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the Purchase Order must be furnished along with the QARC's and Certificate of Selection. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket must be furnished with billing for reimbursement of certificate fee.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Disk Output / PDF Proof (Page Integrity)
P-10. Process Color Match	Furnished Visual

DISPUTES CLAUSE: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/printforms/pdf/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.