

Quotation Request //

US Government Printing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:040-016

Quotations are Due By:

(Eastern Time)10:00 AM on 11/04/2008

Submit Fax Quotes to:00000000

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

TITLE: Inaugural Luncheon and Matching Envelopes

QUANTITY: 560 Invitations and 660 Matching Envelopes (plus dies) plus 13 QARC's --- ALL QUOTES MUST BE SUBMITTED ONLINE @ CONTRACTORCONNECT.GPO.GOV OR MUST BE FAXED TO THE ATTENTION OF TEAM 6 @ 1-888-259-7011. LATE QUOTES WILL NOT BE ACCEPTED. ---

TRIM SIZE: Invitations 8-1/4 x 5-3/4"

Matching envelope 6 x 8-1/2"

SCHEDULE:

Furnished Material will be available for pickup by 11/04/2008

Deliver complete (to arrive at destination)

F.O.B. destination

Deliver Envelopes: 11/14/08 by 2:30 PM prevailing Eastern time.

Deliver Invitations: 11/19/08 by 2:30 PM prevailing Eastern time.

QUALITY LEVEL: 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/printforms/pdf/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

SPECIFICATIONS APPLY EQUALLY TO BOTH ITEMS UNLESS STATED OTHERWISE HEREIN

ENGRAVING/EMBOSSING

Invitation Card: Face only Invitation card to have approximately 1-1/4 x 1-1/8" Great Seal image Engraved/Embossed in SMS PG-104 Gold Engraving Ink at top center; script text matter (image approx. 7 x 3-5/8") Engraves in Black ink below seal. Upon trim bottom of Seal is to be 4-1/4" from bottom of invitation and centered on the 8-1/4" dimension.

Matching Envelope: Envelope (furnished) to have two script text type lines (image approx. 5 x5/8") Engraved in Black Ink on outside of flap.

Construction: Matching Envelope (Furnished), Open Side, side seams, gummed square 2-7/8" flap.

MATERIAL FURNISHED: Contractor to pickup at GPO. 1000 Envelopes (2 cartons) and disc (CD-Rom: Generated on a MAC using InDesign CS3 and Photoshop CS3.) containing files for engraving. Available 11/04/08. Contractor to return unused envelopes with GFM.

Invitations: CD-Rom: Generated on a MAC using InDesign CS3 and Photoshop CS3. Samples (to be used as a general guide only) from 2005 printing (MUST BE RETURNED with GFM). One set of FPO laser's.

Available 11/10/08

One 2-1/2 x 2-1/2" steel chromium faced combination engraving/embossing die. CONTRACTOR TO CREATE COUNTER DIE. Available 11/10/08.

Any additional dies and engraving plates created by the contractor must be returned with the Government furnished Material.

Prior to image processing, the contractor is responsible for checking files contained on the furnished media to insure that such features as bleeds, register marks, and correct file output selection have been provided for, so as to correctly generate output for printing. The contractor must supply necessary trapping. Output must be generated on high resolution image processors. All furnished files must be imaged as necessary to meet assigned Quality Level II.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
Invitation: NEENAH Classic Linen cvr. Natural White 130 lbs. 20 x 26" Must match furnished envelopes

Envelopes: Furnished

COLOR OF INK:

Invitation Black and SMS PG-104 (Engraving Inks). Envelope Black engraving ink.

MARGINS:

Invitation Card: Head 3/8", Foot 5/16", Left/Right 5/8"

Envelope Flap: Head 1-5/8" (to flap score), Foot 3/4" (to side opposite flap score), Left/Right 1-3/4" Center / CONTRACTOR TO CENTER***DO NOT FOLLOW FILE FOR PLACEMENT***

PROOFS:

PRESS SHEET INSPECTION: Call (202) 512-1162, between the hours of 8:00 a.m. and 2:00 p.m., prevailing eastern time, with 2 workday(s) notice.

Press sheets will be inspected at the contractor's plant for quality conformance. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain one color bar for each color placed parallel to the proofer's ink rollers. The control bars must show areas consisting of 3/16 x 3/16" minimum solid color patches; tint patches of 25, 50, 75%; dot gain scale (GATF, BRUNNER, or GRETAG); and gray balance patches for process color, repeated across the entire press sheet. The density must be constant across the full width of the sheet with deviations not to exceed plus or minus 5%. For viewing of the press sheets, the contractor must provide a densitometer and controlled lighting using overhead viewing lights with 5000 degree Kelvin lumination.

PACKING:

Shrink wrap suitable (quantity's) Pack envelopes and invitations separately in shipping containers. Pack 10 of each item separately and identify to the attention of: ATTN: Lyle Green

Shrink Film Pack Suitable

DISTRIBUTION:

Deliver all copies (including 50 Department Random Assurance (Blue Label) copies to: U. S. Government Printing Office, Attn: Lyle Green, 202-512-0224 Rm. C730, 44 H Street, NW, Washington DC 20401.

Deliver one sample set along with a copy of the Purchase Order to: U.S. Government Printing Office, attn: Jim McWilliams 202-512-0303 Room C-834, 732 North Capitol St. NW, Washington, DC 20401.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Electronic Media

QUALITY ASSURANCE RANDOM COPIES: The contractor will be required to complete a certificate furnished by GPO certifying that the copies were selected as directed. Business Reply Mail labels will be furnished for mailing the copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket, and Purchase Order Numbers, must be furnished with billing as evidence of mailing.